

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – ESCYP03 22/23

Decision			
1	Title of decision: School admission arrangements 2024/2025		
2	Decision maker (Cabinet member name and portfolio title): Councillor Charlotte Carlyle, Cabinet Member for Education, Skills and Children and Young People		
3	Report author and contact details: Jim Barnicott, Head of Education and Virtual School, Education, Participation and Skills Email: Jim.Barnicott@plymouth.gov.uk Telephone: 01752 308975		
4	Decision to be taken: That the determined school admission arrangements for 2024/2025 be based on those for 2023/2024 subject to the following amendments: I. New timetables for primary and secondary schools at the normal point of entry;		
5	Reasons for decision: The Council is under a statutory duty to consult upon and then determine the admission arrangements for all community and voluntary controlled schools where admission arrangements change, and to ensure that as far as possible, the admission arrangements for other categories of school meet the requirements of the School Admissions Code. The Council is also under a statutory duty to devise and agree upon a coordinated scheme of admissions in respect of the normal points of entry.		
6	Alternative options considered and rejected: Not to determine the 2024/2025 school admission arrangements and coordinated schemes would leave the Council in breach of its statutory duties.		
7	Financial implications and risks: None		
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	
		No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million

		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		<p>The proposal helps to meet the City Vision, collaborative values, collaborative objectives, and collaborative outcomes in the following ways:</p> <p>City Vision – Britain's Ocean City – providing improved and additional capacity for increasing the number of school age children in the City ensures there is a school place for every child and improves their education opportunities which will improve their quality of life. The Primary Basic Need programme delivers education infrastructure that supports the growth of the city, by supplying good quality education provision that meets need, it makes the city an attractive place to live and work</p> <p>Collaborative Value – We are democratic – we have ensured that we provide parents, staff and governors at the schools, local residents and other stakeholders with the opportunity to participate in the decision making on the proposals</p> <p>Collaborative Value – We are fair – all the proposed expansions have had public consultation which demonstrates that we are fair and open in our decision making.</p> <p>Objective – Growing Plymouth – Provides sufficient facilities for the growing number of children in Plymouth improving their academic attainment thereby improving their opportunities for the future.</p> <p>Outcome – Caring Plymouth – Enables local residents and other stakeholders to participate in the decision making</p> <p>Outcome – Pioneering Plymouth – Provides extended and improved services for children and their families making effective use of resources available. The basic need growth areas have been carefully mapped and the proposals in this report are targeted at narrowing the gaps in equality of access to education places.</p> <p>Helps to address the growing need for additional facilities for primary and secondary age children, using resources wisely.</p> <p>Outcome – Growing Plymouth – Provides sufficient education facilities for the growing number of children in Plymouth improving their education opportunities. Without basic need growth there is a serious risk that some children in the city will not be able to access a school place.</p>

10	Please specify any direct environmental implications of the decision (carbon impact)	None		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	✓	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			
13c	Date Cabinet member consulted			
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	✓	
15	Which Corporate Management Team member has been consulted?	Name	Sharon Muldoon	
		Job title	Director of Children's Services	
		Date consulted	05/12/2022 to 15/01/2023	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS101 22/23	
		Finance (mandatory)	DJN.22.23.349	

		Legal (mandatory)	EJ/28851/24.1.22 (1)
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A
		Procurement (if applicable)	N/A

Appendices

I7	Ref.	Title of appendix
	A	Briefing report for publication (<i>mandatory</i>)
	B	Equalities Impact Assessment (<i>where required</i>)

Confidential/exempt information

I8a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in I8b below. (Keep as much information as possible in the briefing report that will be in the public domain)
		No	✓	

		Exemption Paragraph Number						
		1	2	3	4	5	6	7
I8b	Confidential/exempt briefing report title:							

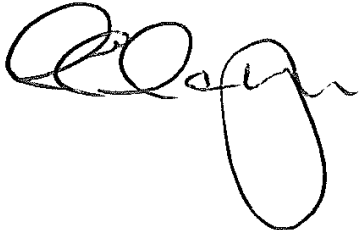
Background Papers

I9 Please list all unpublished, background papers relevant to the decision in the table below.
 Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7

Cabinet Member Signature

20 I agree the decision and confirm that it is not contrary to the Council’s policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council’s duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.

Signature		Date of decision	09/02/2023
------------------	---	-------------------------	------------

Print Name	Councillor Charlotte Carlyle
-------------------	------------------------------